Appendix I

ACME | Accreditation Commission for Midwifery Education

2019 ACME Accreditation Fee Schedule

The Accreditation Commission for Midwifery Education (ACME) *Policies & Procedures Manual* contains the information relevant to the fees referenced below. A general explanation and description about fees related to ACME accreditation may be found in the manual in Section II.D. Fees are subject to change and increase annually as deemed by the Board of Commissioners. Typically fees increase annually at 3%.

ACME will email and USPS mail an invoice that is due within 45 days of issue. A late fee will be assessed for any payment received after the due date. All past due invoices must be paid in full prior to a site visit being conducted. Failure to pay your invoice within 60 days could result in a warning to pre/accreditation status. If payment is made via credit card, a processing fee of 2.95% will be added to the total fees due.

PREACCREDITATION FEES	
Fee Type	**Amount**
Preaccreditation Fee (new programs only)	$4,234

ANNUAL ADMINISTRATIVE FEES	
The Annual Administrative Fee includes a flat fee plus a fee based on the number of midwifery students in a program. These fees apply for midwifery students who have enrolled in course work and are paying tuition and fees as of April 15. Part-time and full-time students are included in this calculation. Students on a leave of absence are not included.	
Annual Administrative Flat Fee for all programs	$1,269
Fee based on student body size	**Amount**
0-25 students	$1,800
26 – 50 students	$2,364
51 – 75 students	$2,926
76 – 100 students	$3,490
101 + students	$4,052

ADDITIONAL FEES	
May not apply to all programs annually. If any of these fees apply to your program they will be reflected in your invoice.	
Fee Type	**Amount**
Companion Program	$750
*Site Visit	$3,919
Accreditation Renewal Fee	$2,651
Accreditation of an additional, separate program	$1,745
Appeal of Adverse Action	$11,255
Late Payment	$211
**Substantive Change Review	$2000
**Off-Cycle Review	$1000

* **Site Visit**: ACME will be responsible for booking of hotel & travel related for site visits and will handle all site visitor reimbursements.

** Fee will be invoiced separately from the annual invoice.
Credit Card Processing Fee: As of January 2017 ACME will be charging a processing fee of 2.95% of the total fees due for all credit card payments.