

## **ACME Seeks a Public Member for the Board of Review**

The Accreditation Commission for Midwifery Education (ACME) seeks a member of the public to serve on our Board of Review (BOR). The BOR is the unit within ACME whose responsibility is the evaluation of nurse-midwifery/midwifery education programs for the purpose of granting pre/accreditation status and monitoring the programs' continued compliance with pre/accreditation standards and criteria. The BOR is committed to the consistent application and enforcement of ACME criteria. **A public member is one who does not derive any income from the practice of midwifery.**

### **Expectations:**

The BOR meets twice yearly, in February and July, to make accreditation decisions on programs under review. Business will be conducted by electronic correspondence and telephone conference calls as much as possible according to established procedures. Each meeting may be up to two days not including travel time (if necessary). The BOR members should anticipate approximately one to six programs being reviewed per meeting, excluding progress reports and other materials. This is an excellent opportunity to be a part of the accreditation process for midwifery programs and support the mission of ACME.

### **Public members are selected based on meeting the following criteria:**

1. Does not derive any income from the practice of midwifery
2. Commitment to preparation of well qualified health care providers for women and children
3. Possesses knowledge and skills complementary to the purpose of the BOR
4. Is familiar with the accreditation process
5. Has a commitment to attend meetings and conference calls as necessary
6. Is able to communicate electronically
7. A person is ineligible to be a public member if she/he has a real or perceived conflict of interest related to the work of ACME.

Conflicts may include an individual who is:

1. A CNM/CM
2. An employee of ACNM, AMCB, A.C.N.M. Foundation
3. An employee of ACME, member of the BOC
4. An employee, a member of the governing board, a current owner, shareholder of, or consultant to, an institution or program that either is pre/accredited by ACME or has applied for pre/accreditation
5. A member of any trade association or membership organization related to, affiliated with, or associated with ACME
6. A spouse, parent, child, or sibling of an individual identified in paragraph 1) or 2) or 3) or 4) of this definition.

**Selection of Public Member:**

1. Is by application to or solicitation by the Chair of the BOC
2. Is supported by a current curriculum vitae and two letters of reference
3. Is reviewed and selected by the members of the BOC. The review includes:
  - a) Screening for the qualities listed in this section
  - b) Screening for a variety of criteria, no single one of which is controlling: familiarity to the accreditation process, commitment to quality improvement processes, integrity of character, ability to critically assess and discuss issues, and willingness and availability to commit the time necessary to perform as a BOR member
  - c) A subcommittee appointed by the BOC to vet the public member will follow the guide in Appendix K

**Tenure:**

1. Three year term preceded by a six-month orientation
2. CNM/CM members may be reappointed for an additional two years for the purpose of serving as chair
3. The chair of ACME may request resignation of any member of the BOR at any time for cause, such as: missing three consecutive meetings, not contributing to the work of the board, committing a crime or other degradation of personal integrity
4. No member shall serve more than three consecutive terms or a maximum of nine consecutive years
5. When membership is vacated, a new member may be appointed to a full term

**To Apply:**

All qualified candidates may submit a letter of interest, current curriculum vitae and two letters of recommendation. Letters may not be from current ACME BOC or BOR members. Letters of interest, CV, and letters of recommendation may be emailed to Heather L. Maurer, MA, Executive Director, ACME, [hmaurer@acnm.org](mailto:hmaurer@acnm.org).

**ACME's Mission:**

The mission of the Accreditation Commission for Midwifery Education (ACME) is to advance excellence and quality in midwifery education.

**Deadline:**

The position will remain open until filled.